

CD4-RPM 2022 Convention Rules

Saturday, April 23, 2022, 10:00 A.M. gavel

Advent Lutheran Church

Section 1: General

1. The order of business of this convention shall be as listed in the Official Call and agenda of the convention, incorporated with these rules, subject to the discretion of the Convention Chair.
2. "Roberts Rules of Order, Newly Revised" shall be the parliamentary authority on all points when not in conflict with the laws of the State of Minnesota, the Constitution and Bylaws of the Republican Party of Minnesota, the Constitution and Bylaws of the CD4-RPM, the Official Call and these Rules.
3. No quorum is required to convene CD4-RPM conventions. Quorum is required to conduct official business.
 - a. Official business that requires a vote can be conducted only while a quorum of 20% of the total delegates elected to the Convention are present.
 - b. Once quorum has been established a quorum call shall be out of order.
 - c. The Convention Chair shall ensure that no business is conducted without a quorum. (CD4-RPM Bylaws Article VI, Section 2)
 - d. Where a majority or two-thirds majority vote is required on any issue before the Convention, unless specifically stated otherwise it shall be based on the number of valid votes cast.
4. Once adopted, these rules shall not be amended nor suspended except by a two-thirds vote.
5. A motion to adjourn shall not be in order until the official business of the convention, as stated in the call and agenda, has been completed, or until time certain for adjournment has been reached.
6. Campaign signs, posters and banners shall not be permitted anywhere at the property of the convention except for at the tables provided for the candidates or an organization.
7. No literature or other materials may be randomly distributed inside or outside the convention grounds (including on the seats for delegates and alternates or yard signs outside the building). Campaign and other advocacy literature can only be made available at the table provided for the candidate(s) (or organization). Convention

attendees can take literature from the table or it can be directly handed to an attendee by the candidate or volunteer, if the Convention attendee is willing to accept the piece of literature presented to them.

8. All literature intended for general distribution at the Convention must have its source(s) with contact information prominently displayed. Non-compliant literature shall be removed immediately.
9. Removal of literature and signs following the convention shall be the responsibility of the source(s). The Executive committee may recover reasonable clean-up cost.
10. No Convention Officer or Sergeants-at-Arms shall exhibit any outward sign of support for or engage in any activities on behalf of any candidate for office.

Section 2: Seating of Delegates and Alternates

11. The permanent roll of the convention shall be constituted as follows:
 - a. The duly elected delegates from each BPOU who are present and seated.
 - b. If any duly elected delegate to this Convention is absent, then a duly elected alternate for that BPOU shall be seated.
 - c. If no duly elected delegates or alternates from a BPOU are present, that BPOU shall have no representation.
 - d. Cross-seating from other BPOUs shall not be allowed.
12. When a registered delegate returns to the floor of the convention, they shall be immediately seated, replacing the lowest ranked seated alternate if the BPOU is at full strength. No one shall be seated, and those seated shall not leave the floor, while a written ballot is underway.
13. The order of seating alternates shall be as follows:
 - a. If alternates are ranked by the BPOU they shall be seated by rank.
 - b. If no ranking is known they shall be seated by a majority vote of the seated delegates in that BPOU.
 - c. If no delegates are present and seated in that BPOU, the Convention chair shall fill the vacancies from registered alternates present from that BPOU.

- d. Seated alternates shall have the same rights and privileges as seated delegates.
- 14. The voting strength of each BPOU shall be the number of delegates and seated alternates present at the convention as listed in the most recent credentials report.
- 15. Any affiliate which is organized within the CD4-RPM and recognized by the RPM or by the CD4-RPM may elect one Delegate and one alternate to attend this Convention. Such delegate and alternate shall have been elected according to the Bylaws of said organization and must be eligible to vote in CD4-RPM.
- 16. The Credentials Committee shall report changes in delegations prior to the vote on any endorsements or when requested by the Convention chair.

Section 3: Speaking and Floor Privileges

- 17. Only registered delegates, registered and seated alternates and guests authorized by the Convention Chair shall be allowed on the floor.
- 18. Non-seated alternates and other guests shall be seated in a designated area.
- 19. All persons on the floor shall have their credentials visible at all times.
- 20. A delegate wishing to speak shall rise, approach the microphone, address the presiding officer and, when recognized, state their name and BPOU, and their purpose for wishing to speak.
- 21. Members of convention committees may engage in debate but may not vote unless they are seated.
- 22. Debate on any motion or subject shall be limited to one (1) minute for each speaker.
 - a. No person shall be allowed to speak a second time until all those desiring to speak have had an opportunity to speak.
 - b. No person may speak more than twice on any matter.
 - c. Each speaker shall identify whether they speak in favor or against before being allowed to speak on a motion or subject.
- 23. The Convention Chair may require any motion or amendment be in written form prior to consideration.
- 24. At least two (2) speakers on each side of a question shall be afforded the opportunity to speak before a motion to "call the question" or to "lay on the table" shall be in order. After six (6) minutes of debate the Convention Chair may end debate and call for the vote.
- 25. The Convention Chair shall appoint a timekeeper for the purpose of timing discussions and speeches during the Convention.
- 26. The Convention Chair may invite any office holder, state-wide candidate or distinguished guest to address the Convention for a period not to exceed two (2) minutes.

Section 4: Voting

- 27. Only registered delegates and registered seated alternates present at this Convention shall be permitted to vote. There shall be no voting by proxy or under unit rule.
- 28. The vote on all questions other than elections shall be by voice vote, except as follows:
 - a. A brief show of hands may be taken at the discretion of the Convention Chair.
 - b. A rising vote shall be taken only after the Convention Chair has declared a result, if requested by three (3) delegates.
 - c. A roll call vote by BPOU shall be taken if requested by at least fifteen (15) delegates, from at least four (4) BPOUs.
- 29. Contested ballots shall be written and secret.
- 30. Uncontested ballots may be decided by acclamation, unless three (3) delegates object.
- 31. The Chief Teller or designee shall give the correct number of ballots to the BPOU Chairs or designee for each BPOU according to the most recent Credentials Report.
- 32. The BPOU chairs or designees shall distribute the ballots to each duly seated delegate or alternate.
- 33. Ballots shall be collected by the BPOU chair or designee and returned to the Chief Teller or their designee.
- 34. Only tellers shall open and tally ballots.
- 35. If there is a dispute as to the vote of any BPOU, the Convention Chair shall appoint a judge and two (2) tellers to canvass the vote of said BPOU, and the judge shall report the results to the convention.
- 36. After the ballot counts have been verified by the tellers for each BPOU they shall be co-mingled. Then, the results shall be tabulated.
 - a. The Chief Teller shall report the results to the Convention.
 - b. The Chief Teller shall report the total number of blank, unintelligible, write-in

names, and illegal ballots. These ballots shall not be counted as valid ballots.

- c. Ballots marked as “no” or “none” or otherwise to indicate no action are valid ballots and shall be reported as such.

37. Ballots shall be destroyed after adjournment.

Section 5: Nominations

38. This section shall apply to election of CD4 Officers and Congressional endorsement. Except where otherwise provided,

- a. Candidates shall self-nominate by informing the Nominations Committee at Registration or before.
- b. Nominations shall close at 7:00 P.M., Friday, April 22nd.
- c. After Nominations close, the Nominations Committee shall complete the interviews and assemble their reports.
- d. Nominations from the floor shall not be permitted.

39. The Nominations Committee shall report as qualified and place into nomination all candidates who have completed the candidate interview process and who meet the qualifications for office.

- a. The Nominations Committee may provide additional information to the delegates.
- b. Nominations Committee reports do not require a second.

40. A candidate may remove their name from consideration at any time.

Section 6: Congressional Endorsement

41. To endorse, the Convention must first pass a motion to consider endorsement.

42. Each candidate shall be allowed a total of eight (8) minutes for their nominating, seconding, and candidate presentation. Remarks, discussion and questions about candidates shall not be in order until presentations have been completed.

43. Candidate presentations shall be made from the podium in an order determined by lot. All speeches on behalf of and by a candidate shall be heard before proceeding to the next nominee.

44. Contested endorsements shall be by secret ballot. Balloting shall continue until a candidate has received 60% of the valid ballots cast and more than 50% of the voting strength of the convention

according to the most recent credentials committee report.

45. Valid ballots shall include those voting for a person or stating “no”, “none” or otherwise indicating no endorsement.

46. Any candidate who receives less than 10% of the vote on any ballot shall cease to be considered a candidate for endorsement.

47. After endorsement, the endorsed candidate may address the convention for up to two (2) minutes.

48. A motion of no endorsement may be considered prior to any ballot after the second. If an endorsement is not complete by the time certain for adjournment, a motion of no endorsement shall be requested by the Convention Chair.

Section 7: Election of CD4-RPM Officers

49. For election as a CD4-RPM Party Officer, interested candidates may meet with the Nominating Committee prior to the Convention, as described in the Call. The Committee will place all names into nomination.

50. No person who is ineligible to vote within the 4th CD shall be considered eligible for a party position within CD4-RPM. These are the only grounds upon which to deem a candidate not qualified.

51. No speeches or presentations shall be in order at the time of nomination.

52. Once nominations are closed, nominating, seconding, and candidate speeches may be made, in an order chosen by lot when an office is contested. The order of contests will be Chair, Deputy Chair, Secretary, State Executive Vice Chair, and Vice Chairs. All presentations on behalf of an office/nominee will be completed before proceeding to the next office/nominee. District party officer positions speeches will be limited to two (2) minutes total time, including nominating, seconding and candidate speeches. Any candidate previously nominated for another CD4 Office position shall be allowed thirty (30) seconds speaking time.

53. If there is no contested race the Convention may decide to vote by acclamation.

54. In contested races for Chair, Deputy Chair, Secretary, State Executive Vice Chair, or Vice Chairs, voting shall be by secret ballot. Balloting to continue until the candidate has received a majority of the valid ballots cast.

55. Any candidate receiving less than 10% of the vote on any ballot shall cease to be considered a candidate for the office being voted on.
56. For the Vice Chair positions, all six (6) positions shall be elected on single secret ballot plurality-at-large. Each person may vote for up to six (6) unique names. The six (6) candidates with the highest vote totals shall be elected to office. Ties shall be broken by the drawing of lots among the tied candidates.

Section 8: Resolutions

57. Resolutions from the floor are not permitted.
58. All resolutions passed at the BPOU conventions must have been received for consideration by the Resolutions Committee at least seven (7) days prior to the convention.
59. Consideration of the Resolutions Committee report will proceed in three (3) stages:
 - a. Delegates shall be asked whether there are any resolutions on which debate is desired. An affirmative vote of 15% of the seated delegates and alternates, as of the most recent credentials report, is required to pull an item for debate.
 - b. The Convention shall proceed, section by section, to vote to approve the recommendations of the committee for all items in the section not pulled for debate. If any section fails to receive 50% approval, the resolutions in that section will be voted one at a time, without debate and without regard for the committee recommendation.
 - c. The Convention shall then proceed to debate and vote, without regard for the committee recommendation, on each of the pulled resolutions.
60. Any amendment must be submitted to the Convention Chair in writing before consideration.
61. The rules of debate on resolutions shall be conducted as determined in Section 3 of these Rules.

Section 9: Election of SPRCC Chair, Deputy Chair, Secretary and Appointment of Treasurer

1. After the business of the CD4-RPM has been completed, the Convention Chair shall convene the Saint Paul Republican City Committee sub-convention.
2. These Rules shall apply.

3. The St Paul-RPM Credentials Committee reports shall be used.
4. No quorum is required to convene St Paul-RPM conventions. Quorum is required to conduct official business.
 - a. Official business that requires a vote can be conducted only while a quorum of 15% of the total delegates elected to the Convention are present.
5. Only registered St Paul-RPM Precinct delegates and registered St Paul-RPM Precinct seated alternates present at this Convention shall be permitted to vote. There shall be no voting by proxy or under unit rule.
6. Any person eligible to vote in Saint Paul and subscribes to the Republican Principles shall qualify to run for these party offices.
7. Candidates for Chair, Deputy Chair, and Secretary shall nominate themselves at registration by noon. Nominations from the floor shall not be permitted.
8. Candidates shall have a total of five (5) minutes to present themselves to the sub-convention.
9. The sub-convention shall first elect a Chair by majority vote. If there is no contested race, the Convention may decide to vote by acclamation.
10. The sub-convention shall then elect a Deputy Chair by majority vote. If there is no contested race, the Convention may decide to vote by acclamation.
11. The sub-convention shall then elect a Secretary by majority vote. If there is no contested race, the Convention may decide to vote by acclamation.
12. The sub-convention shall approve the Chair appointment of Treasurer by majority vote.
13. CD4-RPM Executive Committee members may participate in the meeting but may not vote unless they are seated and reside in the city of Saint Paul.